

**TOWN OF EAST HAMPTON
EAST HAMPTON, CT 06424**

BOARD OF FINANCE

Monday July 16 2018
Town Hall Meeting Room

Approved Minutes

Present:, Mike Rose, Richard Brown (via telephone), Alannah Coshow, Bridget McLennan and Barbara Moore

Not Present: Janine Jiantonio and Ted Turner

Other attendee(s): Jeffery Jylkka: Director of Finance, Michael Maniscalco: EH Town Manager and Paul Smith: Superintendent of Schools

1-2. The meeting was called to order at 7:00 p.m. followed by the Pledge of Allegiance.

3. Adoption of Agenda

Upon a motion from Ms. Moore, seconded by Ms. Coshow and unanimously carried, the agenda was adopted as presented.

4. Approval of Minutes:

a) Regular Meeting 6/18/2018

*Ms. Coshow made a motion to approve the minutes as presented. The motion was seconded by Ms. Moore. **Vote: 3-0-2 (Rose and Brown). Motion Passed.***

5. Public Remarks:

Paul Smith: Superintendent of Schools – Asked that the Board consider a proposal to appropriate unassigned funds from the 2017-2018 budget to the purchase of School Chromebooks and School Safety Improvements (currently proposed as 2018-2019 Capital Items) allowing for the 2018-2019 funds (once approved) to be used for costs associated with (3) teachers' salaries and benefits (see attached for detail).

6. Financial Transactions:

None

7. Special Presentations:

None

8. Correspondence:

Chairman Rose acknowledged that while not individually detailed at meetings, he does read and respond, as appropriate, to all emails received from tax payers.

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Mr. Jylkka also referenced a communication distributed to members from the Auditors (see attached) and asked that Chairman Rose, with input from members, complete and submit the annual fraud/suspected fraud questionnaire.

9. Status Reports [Financial]:

- a) Revenue**
- b) Expenditures**
- c) Fund Balance**

Mr. Jylkka stated that FY 2017-2018 is still being closed out and he will have a detailed status at the August Regular Meeting. He also confirmed that the Town is operating on a month to month temporary Budget as set forth by the council until such time that a FY 2018-2019 Budget is approved.

10. New Business:

- a) Discuss and possible recommendation on the 2018-2019 Budget for Town Council (Town Operations only) – 3rd referendum**

A brief discussion was had clarifying the dependencies and impacts of the proposal mentioned by Mr. Smith followed by continued differing opinions on why the Town Operations Budget did not pass at the 2nd referendum and what adjustments, if any, should be recommended for the third Referendum. The logistics of the next referendum (~4 weeks from a BOF recommendation) and impacts from upcoming elections (voting machines locked down for x amount of days prior to and 10 days after elections) were also discussed.

With some Board members feeling unprepared to vote on a recommendation, Chairman Rose called for a Special Meeting to be scheduled for Monday July 23,2018 @ 7:00pm to allow time for members to prepare for discussion.

11. Continued Business:

- a) Website Upgrade**

Website upgrade moving forward through an appropriation from the 2017-2018 budget.

- b) TIF Zone Proposal**

Proposal passed.

- c) Teacher Contract Negotiations**

Chairman Rose attended a planning meeting in preparation for contract negotiations scheduled to begin next month.

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d) Tax Bill Modifications

Nothing new to report as the 2018-2019 Budget has yet to be approved.

12. Committee/Liaison Assignments

a) Town Council (Coshov/Jiantonio)

- The Fuel Island Project is expected to be complete this month.
- The High School Water System Project will be complete before school starts in September.
- An Air B&B ordinance discussion was begun with additional discussion to be had at the next meeting.
- The Tax collection rate is 99.02%

b) Board of Education (Finance Sub-Committee) (Rose/Moore)

No Report – adequately covered under discussions above.

c) Economic Development Commission (Turner)

No Report – Mr. Turner not in attendance

d) Lake / Conservation (Moore)

Nothing with a financial impact discussed

e) Fire Commissioners (Brown)

Dr. Brown referenced the article published in the Rivereast the previous Friday about the Fire Marshall.

f) Brownfields/Redevelopment (McLennan)

No Report

g) Park & Rec. Advisory Board (McLennan)

No Report

13. Public Remarks

Nancy Oakley: 71 Pocotopaug Drive – Expressed confusion on the reasoning behind the proposal to have a 2 question ballot (see attachment referenced by Mr. Smith).

14. Town Manager's Report

Mr. Maniscalco provided a brief update on three items proposed in the 2018-2019 budget that, at this point, will not be completed due to the appropriate weather window being lost:

1. Library Roof
2. Catch Basin Cleaning
3. Paving/Patching/Line Striping of N. Main St.

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15. Adjournment:

The motion to adjourn was made by Ms. Moore and was seconded by Ms. McLennan.

Vote: 5-0. Motion Passed. Meeting adjourned at 7:50 pm.

Respectfully submitted,

Renee Bafumi
Recording Secretary